



持續 進修 基金

持 續進修基金 (基金) 於 2002 年 6 月成立，通過提供持續教育和培訓資助，鼓勵本地居民持續進修。

為進一步鼓勵香港市民持續進修，更好地裝備自身，應對急劇轉變的職業、科技及社會經濟發展，並把握這些發展所帶來的機遇，政府由 2019 年 4 月 1 日起推出一系列的基金優化措施。這些優化措施將大大增加學員進修的選擇及靈活性、簡化行政安排，以及加強保障學員的權益。



優化措施

下述一系列基金優化措施，適用於 2019 年 4 月 1 日起開課的基金課程：

- 提高基金的資助上限，由每人 10,000 元增加至 20,000 元；
- 重新啟動過去已結束的基金帳戶，讓申請人使用原有 10,000 元資助中未用盡的結餘 (如有)，以及新增的 10,000 元資助；
- 首 10,000 元資助的學員共付比率為課程費用的 20%，而次 10,000 元資助的比率為課程費用的 40%；
- 申請人的年齡上限由 65 歲提高至 70 歲；
- 擴大基金課程的範疇至所有在資歷名冊登記的合資格課程；
- 簡化申請程序，並撤銷申請有效期及次數的上限；及
- 加強對基金課程的質素保證監管。

新申請資格

(由 2019 年 4 月 1 日起生效)

申請人需符合下列申請資格：

- 屬香港居民並擁有香港居留權、或香港入境權、或有權在香港逗留而不受任何逗留條件限制、或持單程證從中國大陸來港定居的人士；
- 在基金課程開課時及遞交相應的申領發還款項申請時，申請人的年齡均須介乎 18 至 70 歲 (即年齡屆滿 71 歲之前)；
- 已成功修畢基金課程，並以按月等額形式支付學費¹；及
- 從未就同一項課程、學習單元或學分獲其他公帑或在其他公帑資助計劃下獲得任何資助。

申請人可登入基金網頁查閱可用的資助結餘，並利用資助計算器預計可獲的資助。

¹ 獲勞工及福利局局長豁免的課程除外。

新申請程序

(由 2019 年 4 月 1 日起生效，
並只適用於該日或以後開課之基金課程)

符合資格的申請人應填妥持續進修基金申請表格 (SFO 302 (2019))，連同所需文件，於成功修畢基金課程後的一年內遞交至持續進修基金辦事處辦理。申請表格可向持續進修基金辦事處或各區民政事務處索取，也可從基金網頁下載 (<https://www.wfsfaa.gov.hk/cef>)。申請人無需於開課前遞交任何文件。

填妥的申請表格須遞交至下列地址：

新界荃灣青山公路 388 號
中染大廈 25 樓 07-11 室
持續進修基金辦事處

申請人亦可把申請文件放入設於長沙灣政府合署 12 樓的收集箱內。

查詢

24 小時
熱線電話： 3142 2277
(由 1823 職員接聽)

電郵： cef_sfo@wfsfaa.gov.hk

網址： <https://www.wfsfaa.gov.hk/cef>

2019 年 1 月

* 優化措施只適用於 2019 年 4 月 1 日或之後開課的基金課程。此日期前開課的課程會按舊有規定及安排處理。詳情請參閱以下基金網頁：<https://www.wfsfaa.gov.hk/cef/download/SFO191C.pdf>



持續進修基金
Continuing Education Fund

Continuing Education Fund

Established in June 2002, Continuing Education Fund (CEF) encourages local residents to pursue continuing education by providing them with subsidies for continuing education and training.

To further encourage Hong Kong residents to pursue continuing learning so as to better equip themselves amidst the rapidly changing vocational, technological and socio-economic developments, enabling them to seize the opportunities brought about by these developments, the Government implements a series of enhancement measures under CEF from 1 April 2019. These measures will substantially increase the choices and flexibility of learners, streamline the administrative arrangements and strengthen the safeguards for learners' interests.



Enhancement Measures

The following enhancement measures under CEF are applicable to CEF courses which commence on or after 1 April 2019 –

- increasing CEF subsidy ceiling from \$10,000 to \$20,000 per applicant;
- re-activating closed CEF accounts, so that applicants can make use of the unused balance (if any) under the original subsidy of \$10,000, as well as the additional subsidy of \$10,000;
- adopting a co-payment ratio by learners for the first \$10,000 subsidy at 20% of the course fee and that for the second \$10,000 subsidy at 40% of the course fee;
- raising the upper age limit for applicants from 65 to 70;
- expanding the scope of CEF courses to all eligible courses registered in Qualifications Register;
- streamlining application procedures, and lifting the restrictions on validity period and number of claims; and
- enhancing the quality assurance monitoring of CEF courses.

New Eligibility Criteria

(with effect from 1 April 2019)

A person who meets the following eligibility criteria can apply for CEF –

- A Hong Kong resident who has the right of abode or the right to land or to remain in Hong Kong without restriction, or a holder of one-way permit from Mainland China;
- aged between 18 and 70 (i.e. before reaching the age of 71) both at the time when the CEF course commences and submitting the respective reimbursement application;
- has successfully completed a CEF course of which the tuition fee was paid on equal monthly instalment basis¹; and
- has not obtained any other public funds or publicly-funded financial assistance for the same course, module or unit of study credits.

Applicants can check the usable balance of subsidy by logging in CEF website, and use the subsidy calculator to estimate the eligible subsidy.

¹ Except courses which have been granted exemption by the Secretary for Labour and Welfare.

New Application Procedures

(with effect from 1 April 2019, and only applicable to the courses commenced on or after this date)

Eligible applicants should complete CEF Application Form (SFO 302 (2019)) and submit it together with supporting documents to the Office of CEF **within one year** upon successful completion of a CEF course. The Application Form can be obtained from the Office of CEF and District Offices or downloaded from CEF website (<https://www.wfsfaa.gov.hk/cef>). Applicants do not need to submit any document before class commencement.

Completed application should be submitted to the following address:

The Office of the Continuing Education Fund
Units 07-11, 25/F., CDW Building,
388 Castle Peak Road,
Tsuen Wan, New Territories.

Applicants may also place their applications in the drop-in box on 12/F., Cheung Sha Wan Government Offices.

Enquiry

24-hour Enquiry Hotline: 3142 2277
(handled by staff of 1823)

Email: cef_sfo@wfsfaa.gov.hk

Website: <https://www.wfsfaa.gov.hk/cef>

January 2019

* Enhancement measures are only applicable to CEF courses which commence on or after 1 April 2019. Courses which commence before this date will be processed in accordance with the previously prevailing requirements and arrangements. Please refer to the CEF website below for details: <https://www.wfsfaa.gov.hk/cef/download/SFO191.pdf>